

Grand Haven Area Public Schools

Parent/Student Agreement for Acceptable Use of Technology Resources for Students

The purpose of this Agreement is to grant access to and define acceptable use of the District's technology resources ("Technology Resources"). Technology Resources are any type of instrument, device, machine, equipment, technology, or software that is capable of transmitting, acquiring, or intercepting, any telephone, electronic, data, internet, audio, video, or radio transmissions, signals, telecommunications, or services, and include without limitation internal and external network infrastructure, Internet and network access, computers, accessories and peripherals, software, and communication systems.

In exchange for the use of the District's Technology Resources either at school or away from school, you understand and agree to the following:

- A. Your use of the District's Technology Resources is a privilege that may be revoked by the District at any time and for any reason.
- B. You have no expectation of privacy when using the District's Technology Resources. The District reserves the right to monitor and inspect all use of its Technology Resources, including, without limitation, school issued and personal email and voicemail communications, computer files, databases, web logs, or any other electronic transmissions accessed, distributed, or used through the Technology Resources. The District also reserves the right to remove any material from the Technology Resources that the District, at its sole discretion, chooses to, including, without limitation, any information that the District determines to be unlawful, obscene, pornographic, harassing, intimidating, disruptive, or that otherwise violates this Agreement.
- C. The Technology Resources do not provide you a "public forum." You may not use the Technology Resources for commercial purposes or to support or oppose political positions or candidates unless expressly authorized in advance by a teacher or administrator as part of a class project or activity.
- D. The District's Technology Resources are intended for use only by registered users. You are responsible for your account/password and any access to the Technology Resources made using your account/password. Any damage or liability arising from the use of your account/password is your responsibility. Use of your account by someone other than you is prohibited and may be grounds for suspension from the Technology Resources and other disciplinary consequences for both you and the person(s) using your account/password.
- E. You may not use the Technology Resources to engage in bullying or harassment, which is defined as:
Any written, verbal, or physical act, or any electronic communication, that is intended or that a reasonable person would know is likely to harm one or more pupils either directly or indirectly by doing any of the following:
 - a) Substantially interfering with educational opportunities, benefits, or programs of one or more pupils;
 - b) Adversely affecting the ability of a pupil to participate in or benefit from the educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing substantial emotional distress;
 - c) Having an actual and substantial detrimental effect on a pupil's physical or mental health; or
 - d) Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Use of other communication/messaging devices (including devices not owned by the District) to engage in bullying may be grounds for discipline under the District's Code of Conduct/Handbook.

- F. If you misuse the Technology Resources, your access to the Technology Resources may be suspended and you may be subject to other disciplinary action, up to and including expulsion. Misuse includes, but is not limited to:
1. Accessing or attempting to access material that is “harmful to minors.” Material that is “harmful to minors” includes any picture, image, graphic image file, or other visual depiction that (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole lacks serious literary, artistic, political, or scientific value as to minors.
 2. Accessing or attempting to access material that is unlawful, obscene, pornographic, profane, or vulgar.
 3. Accessing or attempting to access material that is inappropriate for minors. Material that is inappropriate for minors is defined as: visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.
 4. Bullying (as defined in paragraph E).
 5. Sexting, which includes, without limitation, possessing, sending, or distributing nude, sexually explicit, or sexually suggestive photographs, videos, or other visual depictions of yourself or another person.
 6. Vandalism, which includes, without limitation, any malicious or intentional attempt to harm, steal, destroy, or disrupt user data, school material, or school hardware or software.
 7. Hacking, which includes, without limitation, gaining or attempting to gain access to, modifying, or obtaining copies of, information belonging to others or information you are not authorized to access.
 8. Unauthorized copying or use of licenses or copyrighted software.
 9. Plagiarizing, this includes the unauthorized distributing, copying, using, or holding out as your own, material that was written or created by someone else, without permission of, and attribution to, the author/creator.
 10. Posting or distributing confidential or inappropriate information meant to harass, intimidate, or embarrass others.
 11. Allowing someone else to use your account or password or not preventing unauthorized access to Technology Resources when leaving them unattended.
 12. Using or soliciting the use of, or attempting to use or discover the account information or password of, another user.
 13. Attempting to or successfully disabling security features, including technology protection measures required under the Children’s Internet Protection Act (“CIPA”).
 14. Misusing equipment or altering system software without permission.
 15. Commercial for---profit activities, advertising, political lobbying, or sending mass mailings or spam. However, you may contact a public official to express an opinion on a topic of interest.
 16. Using the Technology Resources in any way that violates any federal, state, or local law or rule, or the District’s Code of Conduct/Handbook.
- G. You must promptly disclose to your teacher or other school employee any content you view or receive over the Technology Resources that is inappropriate or that makes you feel uncomfortable, harassed, threatened, or bullied, or that contains sexually explicit content. You should not delete such content until instructed to do so by a staff member.

- H. It is the policy of the District, as a recipient of certain federal funds, to monitor the online activities of its minor students and provide technology protection measures on its computers with Internet access designed to prevent minors from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors.
- I. It is the policy of the District to prohibit its minor students from (1) accessing inappropriate matter on the Internet; (2) engaging in hacking or other unlawful online activities; and (3) accessing materials that are harmful to minors. It is also the policy of the District to educate students about cyber bullying awareness and response and about appropriate online behavior, including disclosing, disseminating, or using personal information and safely and appropriately interacting with other individuals in social networking websites, chat rooms, by e-mail, and other forms of direct electronic communications.
- J. The District does not guarantee that measures described in paragraphs H and I will provide any level of safety or security or that they will successfully block all inappropriate material from the District's students. You agree that you will not intentionally engage in any behavior that was intended to be prevented by paragraphs H and I.
- K. The District does not warrant or guarantee that its Technology Resources will meet any specific requirement, or that they will be error free or uninterrupted; nor will the District be liable for any damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the Technology Resources.
- L. You are responsible for the proper use of the Technology Resources and will be held accountable for any damage to or replacement of the Technology Resources caused by your inappropriate use.
- M. Students grades 5-8 will be issued a district provided case. This case is to remain on the chromebooks at all times. Any damage to the chromebook while the device is out of its case is the responsibility of the student and will void any available insurance claims.

Parent/Student Signature Sheet
Acceptable Use Policy/Device Insurance

Before signing the below agreement make sure to read through the complete GHAPS Technology Student handbook at www.ghaps.org/techhandbook.pdf. Paper copies of this handbook are available the main office of my student's building.

By signing this Student/Parent Agreement sheet, you agree to the statements listed in the Acceptable Use Policy, the district Student Technology Handbook and all rules and regulations that may be added from time to time by the District. You also agree to follow all rules in the District's Code of Conduct/Handbook and Student Technology Handbook. You also understand students grades 5-8 will be provided a case for their chromebooks and it is **REQUIRED** that said case remain on the chromebook at all times. Damage incurred while the chromebook is out of the case is the responsibility of the student.

As a condition of using the Technology Resources, you agree to release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to your use or inability to use the Technology Resources.

You understand that data you send or receive over the Technology Resource is not private. You consent to having the District monitor and inspect use of the Technology Resources, including any electronic communications that you send or receive through the Technology Resources.

Chromebook Device Insurance

Insurance Cost Paid **BEFORE** September 13, 2016

Students: \$15.00

Reduced Lunch: \$10.00

Free Lunch: \$5.00

Insurance Cost Paid **AFTER** September 13, 2016:

Students: \$25.00

Reduced Lunch: \$20.00

Free Lunch: \$15.00

_____ I choose to purchase device insurance to cover my student's device per the insurance section of the GHAPS Technology Student Handbook.

_____ I choose to decline device insurance and am aware that the full cost of any accidental or intentional breaks of the device including theft and loss are the responsibility of myself or my student.

PRINTED Student Name

Student ID#

Parent Signature

Date

Student Signature

Date

Google Apps for Education Parent Permission

(Permission is required 5th-8th Grade Only)

By signing below, I confirm that I have read and understand the following:

Under FERPA and corresponding Michigan law, a student's education records are protected from disclosure to third parties. With regards to COPPA, I understand that my student's education records (projects, documents, email, files, username and password) stored in Google Apps for Education may be accessible to persons acting on behalf of Google by virtue of this online environment. This **does not** include any student demographic or grade information stored in our Student Information system. I also understand that my student's use of Google Apps for Education is governed by the Grand Haven School District Student Acceptable Use of Technology.

My signature below confirms my consent to allow my student to be assigned a Google Apps for Education email account. I understand that I may ask for my child's account to be removed at any time.

_____ YES, I give permission for my child to be assigned a full Grand Haven Area Public School District Google Apps for Education account. This means my child will receive an email account (grades 5-8), access to Google Docs, Calendar, and Sites (grades 5-8).

_____ NO, I do not give permission for my child to be assigned a Grand Haven Area Public Schools Google Apps for Education email account. This means my child will NOT receive an email account but will have access to Docs, Calendar, and Sites.

Student Name: (Print) _____

Grade: _____

Parent/Guardian Signature: _____

Date: _____