

**DRAFT Minutes of the Board Policy Committee Meeting****November 25, 2025 – 12:00 PM****I. Call to Order**

The meeting was called to order by President Stack at 12:00 p.m.

*Members Present:* Boyd, Herrygers, Stack

*Members Absent:*

*Also Present:* Jason Reinecke, Kristin Perkowski, Sara VanderZee

**II. Public Comment**

none

**III. Thrun Law Firm Updates****A. 3118 - Title IX Sexual Harassment**

The committee supported the recommended update.

**B. 4113 - Michigan Earned Sick Time Act (ESTA)**

The committee supported the recommended update.

**1. 4113-F-1 Michigan Earned Sick Time Form**

The committee supported the recommended update.

**2. 4113-F-2 ESTA - Leave Request Checklist**

The committee supported the recommended update.

**C. 4221 - Employee Speech**

The committee supported the recommended update with an additional word change.

**D. 5407 - Instructional Program and Curriculum Development**

The committee supported the recommended update. Administration will adjust the wording of section C to match our current materials reconsideration guide.

**1. 5407-F - Instructional Materials Opt-Out Form**

The committee supported the recommended form.

**IV. Proposed Revised Policies for Consideration****A. 3105 - Visitors and Volunteers**

Administration will develop proposed language to clarify policy around organizations visiting our buildings including background checks for those individuals and a form, to be completed by the organization's office, with guidelines.

**B. 4208 - Applicant and Employee Criminal Arrest, Charge, Conviction**

Administration to propose language for a later consideration that possibly includes staff needing to self-report misdemeanors at a certain level.

**C. 5409 - Academic Credits and Graduation**

Eickholt proposed a new policy allowing students to earn physical education credit with participation in certain extracurricular activities. Administration will seek feedback from Mary Jane Evink and the

high school principal. This new policy would be referenced in Policy 5409 as "allowable" with guidelines, leaving it open for administration to implement.

D. 5506 - Field Trips

Administration will seek attorney clarification as to why they suggest the Board approve out-of-state field trips.

V. **Proposed New Policies for Consideration**

A. Naming of Facilities

The committee agreed this is worth considering to make sure nobody can unduly influence the naming of a structure. Administration will craft proposed language.

B. Memorials

The committee supported a memorial policy allowing some memorials with parameters. Administration will craft proposed language.

VI. **Board President's Update**

A. Cadence of Policy Committee Meetings

The committee agreed they should be meeting at a regular cadence which should be considered further at the organizational meeting.

B. Policy Review

The committee discussed the need to develop a plan for Board policies to be reviewed on an ongoing basis. It was suggested to add a review date to each policy and propose a new policy in the 1000 series stating the review plan.

VII. **Superintendent's Update**

A. Administrative Guidelines

There was discussion on if and how administrative guidelines should be approved by the Board. There was consensus to bring them to the committee for review, but not necessarily for Board approval unless there is a question or concern. Administrative guidelines should then be posted for everyone's knowledge.

VIII. **Adjournment**

The meeting adjourned at 2:10 p.m.