

GRAND HAVEN AREA PUBLIC SCHOOLS  
AGENDA ITEM FOR BOARD MEETING

DATE: April 18, 2025

Agenda Topic: Custodial Proposal

Presented by: Michael MacDonald, Director of Business Services

Summary of Issue:

The district issued a Request for Proposal (RFP) for custodial services as part of a strategic transition to a third-party service provider. This shift is intended to improve operational efficiency, address ongoing staffing challenges, and reduce long-term personnel costs. Through the competitive bidding process, the district evaluated qualified vendors to ensure high-quality service standards and identify the most cost-effective solution. Based on the results, a recommendation is being made to approve a provider that best meets the district's needs. We received bids from West Michigan Janitorial, Enviro-Clean, and United Commercial Services.

We are recommending accepting West Michigan Janitorial's proposal for custodial services.

Administrative Recommendation:

Motion to accept the proposal from WMJ for custodial services as presented.

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AGENDA ITEM FOR BOARD MEETING

DATE: April 18, 2025

Agenda Topic: New Hire

Presented by: Jason Reinecke, Assistant Superintendent of Human Services

Summary of Issue:

Interview teams have met with and interviewed candidates. It is the recommendation of the interview team to offer an employment contract for a position within the district to the following candidate:

Administration	Position	Building	Salary
Erica Kelly	Director of Early Learning	Early Learning Center	\$96,000

Administrative Recommendation:

Motion to offer employment contract to the above-named candidate for the 2025-26 school year, with placement on the salary schedule as presented.

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AGENDA ITEM FOR BOARD MEETING

DATE: April 18, 2025

Agenda Topic: Board Book Premier Purchase

Presented by: Jason Reinecke, Assistant Superintendent of Human Services

Summary of Issue:

With one of the Superintendent's evaluation goals being updating our policies, GHAPS will be changing our policy provider from Neola to Thrun Law to ensure better alignment between our approved policies and those legally defending them. Through this process administrative guidelines will also be thoroughly reviewed and updated to match the policies. Thrun does not have the ability to act as our policy platform. After some research, the Policy Committee wishes to purchase Board Book Premier for \$3,000 annually.

Administrative Recommendation:

Motion to approve the purchase of Board Book Premier in the amount of \$3,000 per year.