



18-YEAR-OLD ATTENDANCE AGREEMENT

I, _____, (ID# _____) whose birth date is _____, wish to assume responsibility for excusing absences as a student at Grand Haven High School. I understand that I am still under all other school rules and regulations that apply to the student body. I further understand that my signing this agreement is voluntary and not required by law.

I also realize that the following procedure must be followed or my absence will be considered unexcused:

1. In case of illness, the Attendance Office must be notified within two days. An absence will be unexcused if this timeline is not met, unless approved by the Assistant Principal.
2. Early dismissals for illness during the school day or appointments will be issued by the Attendance Office. Approval of the Assistant Principal may be required.
3. Pre-Approved Absences will be allowed, but a **Pre-Approved Absence Form** must be completed prior to the absence and turned in to the Attendance Office as per our *Attendance Policy*.
4. Students will not be allowed to excuse themselves during lunch hour. We operate as a closed campus.
5. You must always check yourself out of the office when leaving school. However, an 18-year-old student that checks out during the school day may only return with a verification of an appointment (i.e., medical, court, etc.).

★ Students abusing this option may have their privileges revoked.

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For Office Use:

Phone Verification

OR

Mailed Verification

\_\_\_\_\_

\_\_\_\_\_

Parent or Guardian Signature

Address

\_\_\_\_\_

City, State and Zip Code

\_\_\_\_\_

Telephone Number