



Teacher Assistant
Grand Haven High School



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Purpose:

Students enrolled in this course will receive instruction in teaching methods, classroom management, and strategies used in the classroom. You will work in classrooms at the elementary, middle school or high school level to put your knowledge to use. Students will be graded on class assignments, time spent at placements, and will be evaluated by a "Community Teacher."

Grading & Attendance:

Your grade will be calculated based time sheets, class work, quizzes, journal, evaluations and a final project. To receive full credit for the time sheet portion of your grade, you must make up any time missed. You can do this by helping out the teacher you are placed with at lunch, or taking something home to work on for them. These hours should be documented on your timesheets and verified by your Community Teacher. The breakdown for your grade is listed below.

Time sheets	30%	Journal	20%
Classwork	20%	Evaluations	30%

Because you are not with me on a daily basis, recording your time is very important. Your time sheets should be turned in to me every Friday. If you work out of the building or are absent on Friday, please turn them in on Monday. It is important that I be able to monitor your attendance through these. I record absences based on these time sheets and am required to do so in a timely manner. **Timesheets that are more than 3 days late may not be made up for credit, but still need to be turned in.**

Your final project (lesson) is required and will be factored in as your Exam Grade. Even though this is a lesson you taught to your class, you must present this to our class as your exam. The maximum grade you can receive on the exam without presenting is 50%.

Topics Discussed

1. Self-Assessment
 2. Educational Schools of Thought
 3. Environment Management
 4. Classroom Routines
 5. Aesthetics of the Classroom
 6. Using ActiveInspire
 7. Using Inspiration
 8. Rubric Development
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