Grand Haven
Area Public Schools
1415 S. Beechtree Street Grand Haven, MI 49417

FORM 5330 F1

Kara Clark, BSN, RN 616.850.5063
Michelle Yonker, RN 616.850.5071
Tammy Lee, RN 616.850.6037
fax: 616.850.5088

Medication Request and Authorization Form

Policy 5330 ""Medication" shall include all medicines including those prescribed by a physician and any non prescribed (over-the-counter) drugs, preparations, and/or remedies" which are administered by the building administrator or his/her designee.

Student: ____ Birthdate: ______________ Effective School Year: ______________
School: ____ Teacher: ___________________________ Grade: ________________
Parent/Guardian Name: ____ Phone: ____________________________
Emergency Contact: ___________________________________Relationship: _____________ Phone: ___________________________

PARENT/GUARDIAN AUTHORIZATION:

I, _____________________________________, the ____________________ of ______________________________________request
Parent/Guardian Name   Relationship   Student Name

that the building administrator, or his/her designee, administer the medication listed below as directed. I give my consent for the exchange of information, as necessary, between the school and my child's health care provider. I fully understand I can withdraw my request/consent in writing at any future date. I understand medication must be picked up by the end of the school year or it will be discarded.

As a parent, I understand my responsibilities are:

1. To provide the school with physician's written instructions and signature before the administration of medication at school.
2. To provide the school with an adequate supply of the medication in the original pharmacy labeled container.
3. Non Prescriptions must be in original packaging labeled with students name and date of birth. Parent/guardian must bring the medication to the office.
4. To renew this form annually or when a change in this medication occurs.

Parent/Guardian Signature: ____ Date: _________________

TO BE FILLED OUT BY PHYSICIAN:

Reason/Condition for Medication (Optional): ____
Medication Name: ____ Dose: _________________ Route: ______________
Time/frequency of administration: _____________________________ Start/Stop Date: ____
If *AS NEEDED* frequency and symptoms: ____
Relevant side effects: □ None expected □ Yes, specify: ____
Storage requirements: □ none □ refrigerate □ other: ____
Other special considerations (i.e. take with food) ____

Physician's Name: ____ (Printed)
Physician's Signature: ____
Address: ____
Telephone: ___________________________ FAX: ____________________________

A COPY OF THIS FORM WILL BE KEPT IN THE STUDENT'S CA-60 AND NURSE'S OFFICE AND WILL BE RENEWED ANNUALLY OR WHENEVER THE MEDICATION CHANGES WITHIN THE CURRENT SCHOOL YEAR.