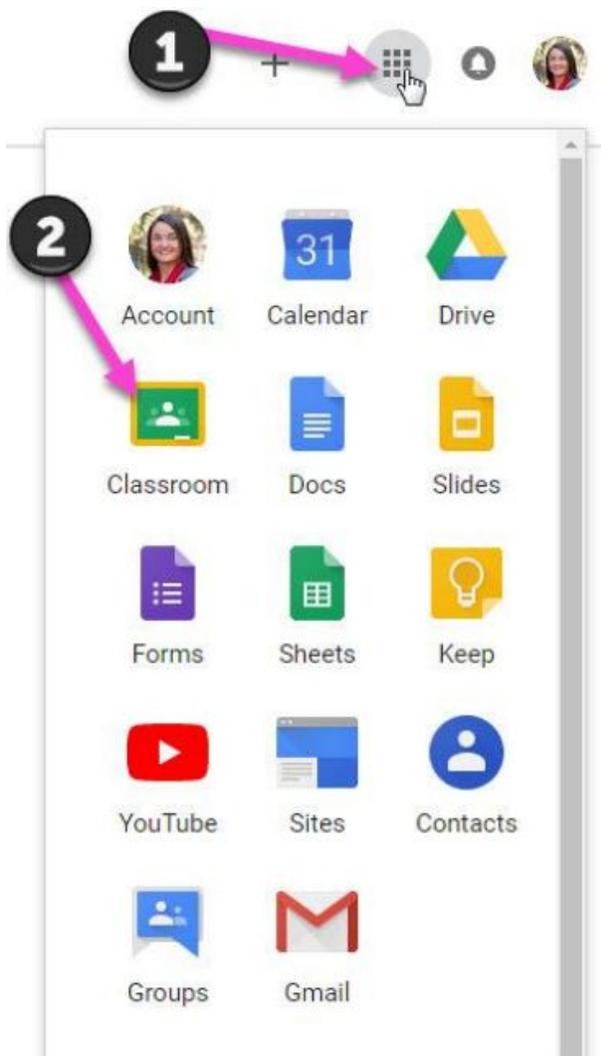


# The Parents' Guide to Google Classroom

## What is Google Classroom?

Think of Google Classroom as your child's digital link to learning. Teachers use GC to share assignments, homework, newsletters, and much more with students and parents.

## What students will see.



After logging into the Chromebook and opening Chrome click on the 9 squares (waffle) icon in the top right corner to see the Google Suite of products. Students would then choose Google Classroom. After choosing the class the students will navigate the classroom using the following tools.

## Page Tools (left side)

The screenshot shows a class page for '3rd hour Science'. At the top, there is a navigation bar with a menu icon (1), the class name (2), and tabs for 'Stream' (3), 'Classwork' (4), and 'People' (5). On the right, there is a 'Waffle Button' (6) and a profile picture (7). Below the navigation bar is a header section with the class name and an illustration of tools. A 'Share something with your class...' box is present. Below that is an 'Upcoming' section (8) with a post about a deadline and a 'View all' link. A 'View class updates and connect with your class here' section (9) includes a notification bell icon and the text 'See when new assignments are posted'. A legend at the bottom maps the numbers to their respective UI elements.

1 Menu of Classes

2 Current Class

3 Announcements Page

4 Assignments 

5 Teacher(s) & Classmates

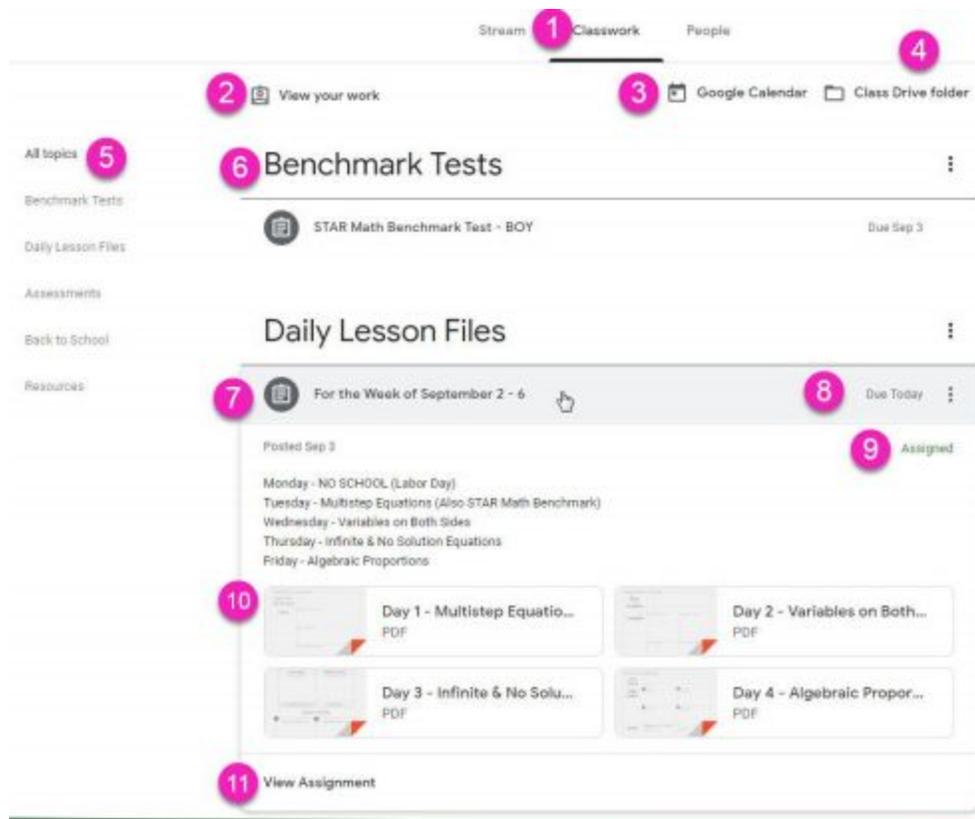
6 Waffle Button (App Directory)

7 Your account

8 Upcoming Assignments 

9 Updates from your teacher

## Assignment Details



- |                   |                       |                             |
|-------------------|-----------------------|-----------------------------|
| 1 Classwork Tab   | 5 Topics available    | 9 Assignment Status         |
| 2 See your Grades | 6 Topic Headings      | 10 Attached files/links     |
| 3 See Due Dates   | 7 Assignment Title    | 11 Click to view assignment |
| 4 View your files | 8 Assignment Due Date |                             |

## What parents can see.

As a guardian, you can get email summaries about your student's activity in Classroom. Email summaries do not include grades. For grades, use ParentVue.

## What will Guardian Email Summaries tell me as a parent?

Guardian email summaries include:

- Missing work - Work that's late at the time the email was sent
- Upcoming work - Work that's due today and tomorrow (for daily emails) or work that's due in the upcoming week (for weekly emails)
- Class activity - Announcements, assignments, and questions recently posted by teachers

## Before you begin

You can get email summaries sent to any email address. However, to view or update email summary settings, you need a Google Account. With a Google Account, you can change the frequency of your emails, update your time zone, see the students connected to your account, and unsubscribe from email summaries. For details, go to [Create a Google Account](#).

If you unsubscribe from email summaries, you're still connected to a student as long as you have a Google Account. Otherwise, unsubscribing removes you as a guardian.

You can only get summaries if your student is using Classroom with a G Suite account, which looks like *student\_name@school.edu*. If you're not sure, ask the teacher or school administrator.

## Get email summaries

To get email summaries of your student's work, you must accept an email invitation from a teacher or administrator. You have 120 days to accept an invitation before it expires. You can unsubscribe from summaries or remove yourself as a guardian at any time.

1. The teacher or administrator emails you an invitation to join your student's class.
2. In your email program, open your email invitation.

3. Click Accept.

If you're not the guardian, click I'm Not The Guardian.



4. Click Accept to confirm.

When you accept an invitation, you and your student get an email confirmation.

## Example Guardian Summary



# Google Classroom

## Weekly summary for Felix

Aug 1 – Aug 5, 2016

### Student work

#### Missing from last week

U.S. History – due Jul 26

##### **My top five influential figures in American History**

Create a top 5 list of the most influential figures in American history from the people listed in the handout. For each figure, write a brief explanation (in your own words) on why they are on your list. We will be going over this in class so make sure you are ready to justify your choices.

English and American Literature – due Jul 27

##### **What is the Harlem Renaissance? Who started it?**

#### Due next week

U.S. History – Due Aug 9

##### **"The Price of Free Speech" Reading and Questions**

Read the handout attached and answer the questions listed in the Google Doc. All answers should be in your words.

Marine Biology – Due Aug 13

##### **Aquarium Investigation Project**

Select three aquatic animals you would like to learn more about this semester. Answer the questions in the Google Doc. These facts will be used as the basis for your end of year presentation.

### Class activity from last week



#### U.S. History

Kristen Gould

Assignment – Due Aug 9

##### **"The Price of Free Speech" Reading and Questions**

Read the handout attached and answer the questions listed in the Google Doc. All answers should be in your words.

Posted Aug 5

Question

**What document ended the War? What were the major components of the document?**

