



Grand Haven, Michigan 49417

2021-22 PROPOSED BUDGET

June 7, 2021

Elementary Education since 1835 - High School Education Since 1871

MEMORANDUM

Date: June 7, 2021
To: Grand Haven Area Public Schools Board of Education
cc: Staff
From: Andrew Ingall, Superintendent
Re: PROPOSED 2021-22 BUDGET

We are pleased to present the proposed 2021-22 budget for your consideration. It is important to note that this budget has been formulated during a period of unprecedented times. The large influx of Federal funding supporting schools coupled with the uncertainty of the pandemic. Guiding principles for the development of this budget include:

- Comprehensive K-12 program necessary to support an exceptional educational experience.
- Providing the highest quality curriculum and instruction in a safe and supported environment for students and staff.
- Assuring the support necessary to allow for intentional, continuous improvement.
- Stewardship of resources to maintain a reasonable fund balance now and in the future.

To this end, budget assumptions have been kept at the most realistic and accurate level given the current information available (i.e., enrollment).

It should be noted that the state does not have an approved budget for next year. Despite these unknowns, our budget adheres to the board and administration's goal of maintaining a reasonable financial position, with the continuation of a quality program structure.

As has been our practice, we plan to provide two amendments during the coming year (December and May) to adjust and refine the budget as key revenue and expenditure factors come more clearly into focus throughout the fiscal year.

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Andrew Ingall

Superintendent

Scott Grimes

Deputy Superintendent

EDUCATION SERVICE CENTER

1415 S. Beechtree Street
Grand Haven, MI 49417
(616) 850-5000

GRAND HAVEN AREA PUBLIC SCHOOLS

Ottawa and Muskegon Counties, Michigan

PUBLIC HEARING FOR ADOPTION OF THE 2021-22 GENERAL FUND AND SCHOOL SERVICE FUND BUDGETS, AND THE DEBT LEVY

Monday, June 7, 2021

at 7:00 p.m.

Location:
Education Service Center
1415 South Beechtree Street
Grand Haven, MI 49417

GRAND HAVEN AREA PUBLIC SCHOOLS
2021-22 GENERAL FUND
PROPOSED BUDGET INFORMATION

ASSUMPTIONS:

- Blended pupil count (90% - 10%) is projected at 5,700. A decrease of 217 pupils from the 2020-21 blended pupil count.
- Foundation allowance per student is \$8,448 = increase of \$275 per pupil.
- Retirement is budgeted at an average of 44% to include the State Unfunded Actuarial Accrued Liability. This UAAL retirement rate is 15% which is state funded.
- Health insurance is budgeted with a 3.5% increase in premiums and employees continue paying 20% of their insurance.
- 1.5% Wage and step increases for all employees.
- This budget is based on assumptions as the State's budget has not yet been approved.

POTENTIAL ADDITIONAL/REDUCED REVENUES AND EXPENDITURES:

- Final State budget
- Blended pupil count of 5,700
- Categorical funding
- COVID uncertainty

RESOLUTION FOR ADOPTION BY THE BOARD
OF EDUCATION OF GRAND HAVEN AREA PUBLIC SCHOOLS
2021-22 BUDGETS

RESOLVED, that this resolution shall be the general appropriation of the Grand Haven Area Public Schools for the fiscal year 2021-22; a resolution to make appropriations; and to provide for the disposition of all income received by Grand Haven Area Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the GENERAL FUND of Grand Haven Area Public Schools, for fiscal year 2021-22 is as follows:

BE IT FURTHER RESOLVED, that, to support the District's proposed budget for fiscal year 2021-22, the Grand Haven Area Public Schools shall levy its authorized millage rate of eighteen (18) mills of ad valorem property taxes on all property (excluding principal residence property and other property exempt by law) in order to generate the local revenue prescribed below; and that such millage, together with the district's other revenues, shall be used to support the expenditures prescribed below.

REVENUES

Local	17,165,688
State	44,343,731
Federal	5,474,999
Interdistrict	8,930,195

TOTAL REVENUES	75,914,613
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Estimated Fund Balance July 1, 2021	8,705,977
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TOTAL AVAILABLE TO APPROPRIATE TO GENERAL FUND	84,620,590
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BE IT FURTHER RESOLVED, that \$75,957,023 of the total available to appropriate in the GENERAL FUND hereby appropriated in the amount and for the purposes set forth below:

EXPENDITURES

Instruction

Basic Instruction 36,922,973

Added Needs 11,146,344

TOTAL INSTRUCTION 48,069,317

Support Services

Pupil Support 6,889,989

Instruction Staff Support 2,215,467

General Administration 921,755

School Administration 3,933,728

Business Services 790,632

Operations and Maintenance 6,220,390

Transportation 3,014,950

Other Central Support 1,615,548

Athletics 1,351,723

TOTAL SUPPORT SERVICES 26,954,181

Community Services 873,642

Outgoing Transfers and Other -

Other Financing Uses 29,950

Transfers 29,933

TOTAL APPROPRIATED 75,957,023

ESTIMATED FUND BALANCE June 30, 2022 8,663,567

SPECIAL REVENUE SCHOOL ACITIVITY FUND

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the SPECIAL REVENUE SCHOOL ACTIVITY FUND of Grand Haven Area Public Schools, for the fiscal year 2021-22 is as follows:

Local	<u>\$ 1,400,000</u>
TOTAL REVENUES	\$ 1,400,000
Estimated Fund Balance July 1, 2021	\$ 787,549
TOTAL AVAILABLE TO APPROPRIATE SPECIAL REVENUE SCHOOL ACTIVITY FUND	\$ 2,187,549

BE IT FURTHER RESOLVED, that \$1,400,000 of the total available to appropriate in the SPECIAL REVENUE SCHOOL ACTIVITY FUND is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	<u>\$ 1,400,000</u>
EXPENDITURES	\$ 1,400,000
Estimated Fund Balance June 30, 2022	\$ 787,459

**GRAND HAVEN AREA PUBLIC SCHOOLS
GENERAL FUND
OPERATING BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2022**

	2019-20 ACTUAL	2020-21 FINAL REVISION	2021-22 PROPOSED
REVENUES			
Local	16,884,240	16,508,524	17,165,688
State	43,719,280	44,875,466	44,343,731
Federal	2,444,636	6,398,827	5,474,999
Interdistrict	8,553,990	8,614,282	8,930,195
TOTAL REVENUES	71,675,345	76,397,099	75,914,613
EXPENDITURES			
Instruction			
Basic Instruction	34,940,142	36,874,372	36,922,973
Added Needs	10,722,991	10,738,631	11,146,344
TOTAL INSTRUCTION	45,663,133	47,613,003	48,069,317
Support Services			
Pupil Support	6,188,590	6,791,536	6,889,989
Instruction Staff Support	1,939,005	2,596,507	2,215,467
General Administration	847,898	889,465	921,755
School Administration	3,747,324	3,878,202	3,933,728
Business Services	824,369	805,123	790,632
Operations and Maintenance	5,508,979	6,591,771	6,220,390
Transportation	2,706,495	2,762,449	3,014,950
Other Central Support	1,449,776	1,599,724	1,615,548
Athletics	1,176,049	1,246,704	1,351,723
TOTAL SUPPORT SERVICES	24,388,485	27,161,481	26,954,181
Community Services	1,062,311	767,768	873,642
Outgoing Transfers and Other	-	375,000	-
Other Financing Uses	28,554	29,057	29,950
Transfers	3,450	327,887	29,933
TOTAL APPROPRIATED	71,145,933	76,274,196	75,957,023
EXCESS REVENUE (APPROPRIATIONS)	529,412	122,903	(42,410)
FUND BALANCE, JULY 1	8,053,662	8,583,074	8,705,977
FUND BALANCE, JUNE 30	8,583,074	8,705,977	8,663,567
FUND BALANCE AS A PERCENT OF EXPENDITURES	12.1%	11.4%	11.4%

SPECIAL REVENUE FOOD SERVICE FUND

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the SPECIAL REVENUE FOOD SERVICE FUND of Grand Haven Area Public Schools, for the fiscal year 2021-22 is as follows:

REVENUES:	
Local	120,000
State	85,847
Federal	1,898,549
Incoming Transfers & Other Trans	<u>29,933</u>
TOTAL REVENUES	2,134,329
Estimated Fund Balance July 1, 2021	116,990
TOTAL AVAILABLE TO APPROPRIATE TO FOOD SERVICE FUND	<u><u>2,251,319</u></u>

BE IT FURTHER RESOLVED, that \$2,134,329 of the total available to appropriate in the SPECIAL REVENUE FOOD SERVICE FUND is hereby appropriated in the amounts and for the purposes set forth below:

TOTAL EXPENDITURES	
Food Service Activities	<u>2,134,329</u>
TOTAL APPROPRIATED	2,134,329
ESTIMATED FUND BALANCE June 30, 2022	<u><u>116,990</u></u>

**GRAND HAVEN AREA PUBLIC SCHOOLS
FOOD SERVICE FUND**

FOR FISCAL YEAR ENDING JUNE 30, 2022

	2019-20 ACTUAL	2020-21 FINAL REVISION	2021-22 PROPOSED
REVENUES:			
Local	627,185	36,000	120,000
State	85,740	89,870	85,847
Federal	1,306,242	1,585,370	1,898,549
Incoming Transfers & Other Trans	3,450	327,887	29,933
TOTAL REVENUES	2,022,618	2,039,127	2,134,329
TOTAL EXPENDITURES			
Food Service Activities	1,946,652	2,039,127	2,134,329
TOTAL APPROPRIATED	1,946,652	2,039,127	2,134,329
EXCESS REVENUE (APPROPRIATIONS)	75,966	-	-
FUND BALANCE, JULY 1	41,024	116,990	116,990
FUND BALANCE, JUNE 30	116,990	116,990	116,990
ESTIMATED FUND BALANCE June 30, 2022	116,990	116,990	116,990

FURTHER RESOLVED, that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budgets adopted by the Board and shall hold the Principals, Directors, Supervisors and Department Heads accountable for the performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that, for purposes of meeting emergency needs of the school district, changes in appropriations may be made upon the written authorization of the Superintendent. When the Superintendent makes a change in appropriations as permitted by this resolution, such change shall be presented to the Board of Education in the form of an appropriations act amendment, which shall be adopted by the Board of Education at a regularly scheduled meeting.

This appropriation resolution is to take effect July 1, 2022.

Andrew Ingall
Superintendent

GRAND HAVEN AREA PUBLIC SCHOOLS

2021-2022 GENERAL FUND BUDGET

JUNE 2021

REVENUES

The general appropriations act shall set forth the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is to be levied as follows:

<u>Date of Election</u>	<u>2021-22 Levy</u>	<u>Length of Time Authorized</u>
	6 Mills – Principal Residence and Other Property Taxable by Law	Unlimited
May 4, 2021	18 Mills – Non-Principal Residence and Other Property Taxable by Law	One Year – expires 2021 – renewal in 2022
May 6, 2014	4.2 Mills – 2014 Building and Site Bonds	Not to exceed twelve years from date of issue (2014-2026)

Foundation Allowance Revenue:

Base foundation grant of \$8,448 x 5,700 students = \$48,153,600.

Federal Revenue:

IDEA and Title revenues are budgeted at estimated levels. These grants will be adjusted as the new grants are approved.

ALL PROPERTY EXCLUDING PRINCIPAL RESIDENCE AND PROPERTY EXEMPT BY LAW MILLS

– A school district may levy with voter approval up to 18 mills or the number of local school operating mills levied in 1993, whichever is less, on all property excluding principal residence and property exempt by law only. These funds are retained by the local school district to fund a portion of the foundation allowance.

FOUNDATION GRANT – The foundation allowance is a per pupil revenue amount that a district may receive. It is calculated for each district based on a formula in the School Aid Act. In general, the starting point is the amount of eligible base revenue that a district received per pupil in the 1993-94 school year. The base amount is adjusted each year according to an index of per pupil revenue growth (or decline) in the State School Aid Fund. This foundation allowance is multiplied by the blended pupil count to total the foundation grant. This foundation allowance is estimated at \$8,448 per pupil.

The foundation grant is funded from a combination of State Aid and local property tax revenue. In order to receive the full foundation grant, a district must levy local school operating millage as described above.

EXPENDITURES:

Instruction: This area includes all classroom expenses K-12, including added needs and continuing education.

Supporting Services

Pupil Support: These specialized support services include; truancy/absenteeism, guidance, health, psychological, speech pathology, social work, and visual aid services.

Instructional Staff Support: These specialized support services include improvement of instruction, educational media services, educational television, technology assisted instruction, supervision and direction of instructional staff, and academic student assessment.

General Administration: This area includes expenses budgeted for the executive administration wages and supplies, and also the Board of Education expenses.

School Administration: Principals' and school secretaries' wages and items needed for the building administration (supplies and maintenance of equipment) are budgeted in this area.

Business Services: Activities concerned with purchasing, paying, transporting, exchanging and maintaining goods and services for the school district are included here.

Operations and Maintenance: Activities concerned with keeping the physical plant open, clean, and ready for daily use. Also, activities concerned with maintaining order and safety in school building, on the grounds and in the vicinity of schools at all times.

Transportation: Activities concerned with the conveyance of pupils to and from school as provided by state law.

Other Central Services: Activities other than general administration that support each of the other instructional and supporting service programs. Communications, human resources, information management, support services technology and pupil accounting are included.

Support Services, Other: This area includes costs of maintaining the performing arts centers.

Athletic Activities: This area consists of those activities concerned with financing the interscholastic athletic programs that are under the supervision of the school.

Community Services: This area includes the aquatics and childcare programs of the district. Also included is shared staff: music, physical education, art instruction, and media services for parochial schools.

Facilities Improvement and Land Acquisition: The purchase of land connected to Grand Haven High School.

Financing Uses: Payments and interest due on land purchase.

Transfers: Payments to other funds

SCHOOL SERVICE FUNDS

SCHOOL ACTIVITY FUND – Established to direct and account for monies used to support co-curricular and extra-curricular student and school activities.

FOOD SERVICE FUND – Chartwells manages the Grand Haven Area Public Schools Food Service program.

DEBT RETIREMENT FUNDS

The debt millage levy for 2021 will be 4.2 mills for our 2021-22 common debt retirement funds. These funds will cover the bond principal and interest payments for 2021-22.