



Students: As a Grand Haven Area Public Schools student, by signing this form, I will respect the district's GHAPS Mobile Device Care and Usage Handbook and adhere to the following guidelines:

- I understand this device belongs to the Grand Haven Area Public Schools District Technology Department and there is NO expectation of privacy when using a district owned device. The use of a GHAPS mobile device is a privilege. Therefore, using this device in an unauthorized manner may result in disciplinary action or removal of access. Violations include but are not limited to:
 - Using a login other than my own or allowing others to use my login information
 - Using a mobile device other than the one assigned to me or a loaner device checked out to me by a GHAPS Media Center or Technology Department representative.
 - Attempting to bypass district internet filters or classroom restrictions
 - Participation in any form of electronic harassment or Cyberbullying
 - Intentional access of any material that is unlawful, obscene, pornographic or abusive

- I understand that my assigned mobile device is an educational tool meant to assist me in my daily learning at school and at home. I agree to all of the following:
 - I will bring the assigned device fully charged to school every day
 - I will always keep the device in its assigned case. If the case is removed, the device will be collected by a school representative until the case is returned. (grades 5-8)
 - I will NOT purposely inflict damage to the device or charger, vandalize the device with stickers, marker, paint, etc... or remove device serial number or GHAPS asset tags (barcode label)
 - Intentional Damage - Student will be invoiced for the cost of repairs/replacement
 - Removal of identifying device barcode labels will result in a \$20 fine
 - Removal of GHAPS asset tag from assigned charger may result in the charger not being accepted for return and student responsibility for replacement cost of the unit (\$40)
 - If my device/charger is damaged, I will report it to the school's technology office immediately. Only GHAPS Chromebook Technicians are authorized to perform repairs.

- I agree to return the device along with its original charger or replacement issued by GHAPS and its protective case (grades 5-8) at the end of the school year or before leaving the district.

Parent/Guardian: By signing this as a parent/guardian, I understand and will adhere to the following:

- I have read through and discussed with my student the GHAPS Mobile Device Care and Usage Handbook. This handbook is available at: www.ghaps.org/techhandbook
- I am responsible for my child's use of the device outside of the school day or during remote learning.
- I understand that Internet content is filtered as required by CIPA but no filtering is foolproof - GHAPS strongly encourages parents and/or guardians to monitor use

Google Apps for Education Parent Permission - 5th-8th Grade Students Only

Under FERPA and corresponding Michigan law, a student's education records are protected from disclosure to third parties. With regards to COPPA, I understand that my student's education records (projects, documents, email, files, username and password) stored in Google Apps for Education may be accessible to persons acting on behalf of Google by virtue of this online environment. This does not include any student demographic or grade information stored in our Student Information system. I also understand that my student's use of Google Apps for Education is governed by the Grand Haven School District Student Acceptable Use of Technology.

My signature below confirms my consent to allow my student to be assigned a Google Apps for Education email account. I understand that I may ask for my child's account to be removed at any time.

_____ YES, I give permission for my child to be assigned a full Grand Haven Area Public School District Google Apps for Education account. This means my child will receive an email account, access to Google Docs, Calendar, and Sites.

_____ NO, I do not give permission for my child to be assigned a Grand Haven Area Public Schools Google Apps for Education email account. This means my child will NOT receive an email account but will have access to Docs, Calendar, and Sites.

Student Signature _____ ID# _____

Parent/Guardian _____ Date _____



Families may purchase insurance for assigned devices through the district for the school year.

- Insurance covers two accidental breaks of the device
 - Any additional accidental breaks will be charged to the student
- Identified intentional damage will be charged to the student and insurance will not be used
 - Intentional damage may result in disciplinary action or removal of access in addition to replacement/repair charges
- Manufacturer defects and part failures will be replaced by the district at no charge
- Lost devices and chargers are NOT covered by device insurance
 - In the instance of theft please contact the police and your student’s school administrator
- Chargers and protective cases are treated as an extension of the device itself and the same criteria will be followed regarding insurance claims and billing
- Loaner devices borrowed from the Technology Department are covered under the same criteria as assigned devices.

Please Choose one of the following options:

I choose to purchase device insurance to cover my student’s assigned device per the insurance section of the GHAPS Technology Student Handbook.

- \$ 20.00 - Student
- \$ 15.00 - Student enrolled in Reduced Lunch Program
- \$ 5.00 - Student enrolled in Free Lunch Program

I choose to decline device insurance and am aware that the full cost of any accidental or intentional breaks of the device, including theft and loss, are the responsibility of myself or my student. Parent Initial _____

Printed Student Name _____ Grade _____ ID# _____

Parent/Guardian Signature _____ Date _____

PAID ONLINE

CASH

CHECK # _____

Declined

\$20.00

\$15.00

\$ 5.00

Received by: _____